

## Policy Review and Performance Scrutiny Committee

Correspondence update 2015 - 16

Committee date & topic	Recipient	Comments/Information requested	Response received	Response	Future Action
<b>3 November 2015</b>  <b>Disciplinary Policy Review</b>	Cllr Hinchey	A disciplinary performance indicator developed with clear target, and progress reported as a part of quarterly Council performance reports for: <ul style="list-style-type: none"> <li>• the number of grievances logged;</li> <li>• the number of actual suspensions as an outcome of disciplinary action; and</li> <li>• the length of time taken to resolve disciplinary cases.</li> </ul>	8 Dec	<i>Thank you for the suggestions regarding a disciplinary indicator as part of the Quarterly Council Performance reports, this will be explored.</i>	
<b>1 December 2015</b>  <b>ADM governance</b>	Cllr Derbyshire	The Committee: <ul style="list-style-type: none"> <li>• Recommends that the Council takes external advice as to Member involvement in the Board;</li> </ul>	Awaited  Acknowledgement 9/12/15		

**Correspondence Monitoring Sheet**

**Appendix 1**

		<ul style="list-style-type: none"><li>• Endorses your suggestion that the nominated Member(s) should be non- executive Councillors;</li><li>• Endorses your view that the nominated Member(s) should ideally have business skills and expertise; and therefore;</li><li>• Considers it appropriate to adopt a competitive process to ensure the right appointment(s).</li><li>• Wishes to scrutinise the final contract should the Council decide to go ahead;</li><li>• Will be seeking your co-operation to engage with the Transition Board in monitoring the progress of matters that fall within our Terms of Reference;</li></ul>			
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		<ul style="list-style-type: none"> <li>• Will be grateful to have sight of the list of SME's with whom services under consideration for transfer to the new Company are currently working.</li> </ul>			
<p><b>1 December 2015</b></p> <p><b>Liveable City Report</b></p>	<p>Cllr Bale</p>	<ul style="list-style-type: none"> <li>• Document presents Cardiff in a positive light to external stakeholders but should not replace other improvement reports.</li> <li>• Members have not been central to the development of this document and if this becomes an annual document urge that you consult Members before launching the document.</li> <li>• fighting inequality is a central role of Members, therefore involving them at an early stage in developing the document would ensure greater reference to</li> </ul>	<p>Not required</p>		

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**Appendix 1**

		<p>inequalities, and better address how we make the City more liveable for the 60,000 poorest citizens, and indeed for older residents.</p> <ul style="list-style-type: none"> <li>• Clarify the validity of the European Commission’s Urban Audit award of the title ‘UK’s most liveable city’. They feel the summary, on page 2 of the document, highlighting Cardiff as the UK’s most liveable city, is not always evidenced by the data presented throughout the report benchmarking Cardiff against UK core cities.</li> </ul>			
<p><b>1 December 2015</b> <b>Well-being of Future Generations Act</b></p>	<p>Welsh Government</p>	<ul style="list-style-type: none"> <li>• The Council considers its own approach to Local Service Board (LSB) Partnership work is relatively advanced and will be a good starting point in tackling the statutory requirements of the Act.</li> <li>• The Council is currently implementing a scrutiny</li> </ul>	<p>Not required</p>		

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**Appendix 1**

		<p>improvement project and will ensure the Terms of Reference of all five of its scrutiny committees address the statutory requirements of this Act.</p> <ul style="list-style-type: none"><li>• The Committee wishes to emphasise that we would benefit from greater clarity of expectation between national and local scrutiny arrangements for holding to account the statutory Public Service Board.</li><li>• Whilst it is clear that the role of the Future Generations Commissioner and the role of Scrutiny are not intended to overlap, both will play a critical friend role. We would therefore benefit from clear guidance as to how the Future Generations Commissioner will interact with local Scrutiny functions.</li><li>• Endorse the importance of</li></ul>			
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		<p>making legislation relevant to the population. Agree successful decision making embraces long term planning, needs to be more outcomes focussed, and take the community along with you. However wish to highlight the risk of focussing on vehicles to achieve the Act rather than actual outcomes. Everything the Council does will need to sit within the framework of the Act. The Committee therefore feels the Council will need to improve how it communicates its well-being goals, and that a clear set of partnership objectives will be critical.</p> <ul style="list-style-type: none"><li>• Members are keen to establish whether there will be new Key Performance Indicators to assist them in their monitoring role, and whether these will be in addition to existing KPI's.</li></ul>			
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		<ul style="list-style-type: none"><li>• We embrace the spirit of the Act and the aspiration to put in place mechanisms to hold Public Service Boards to account locally rather than nationally.</li> <li>• Practically we feel there are resource considerations that could impact on the achievability of the Government's vision. Members are concerned that with the escalation in statutory scrutiny responsibility there is no resource earmarked for the role and responsibility it places upon Scrutiny.</li> <li>• In the spirit of local consultation at an early planning stage of decision making, and to prepare for the intention of the Act, we feel Scrutiny stakeholders across Wales would welcome an opportunity to shape the</li></ul>			
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		<p>guidance. We note there have been well attended consultation events with Local Service Board stakeholders and would urge that you harness existing experience of partnership scrutiny in a similar vein.</p>			
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